GOVERNMENT OF INDIA

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Archaeological Survey of India
Chennai Circle, Fort St. George
Chennai – 600 009

F. No. 1/ CC/ GEN/ 2025 / 3159

Date: 13.11.2026

To

The Director General
Archaeological Survey of India
24, Tilak Marg
New Delhi – 01

Kind Attention: Jt. DG (Website), ASI, New Delhi

Sub: Request to upload the advertisement in the ASI Website for the post of Legal Consultant (Contract basis) – reg:

Ref: This office earlier Lr. No. 1/ CC/ GEN/ 2025/ 2489 dated: 23.09.2026

Sir,

With reference to the subject cited above, please find enclosed herewith the copy of the Advertisement for the post of Legal Consultant (Contract basis) in the office of the Superintending Archaeologist, ASI, Chennai Circle as per DG, ASI, New Delhi approval vide F. No.QA-44/22/2026-legal dated 26th May 2026 (copy enclosed).

In this regard, it is requested to kindly upload the advertisement in the official website of Archaeological Survey of India (www.asi.nic.in) for wide publicity. Further, it is also requested to inform this office, once it is uploaded in the website, so as to publish the short advertisement notice in Employment news / other local English and Hindi Newspapers.

Yours faithfully

13/11/2026

Superintending Archaeologist

13/11/26

Copy to:

1. The Director (Administration), ASI, New Delhi
2. The Regional Director (South), ASI, Bangalore
3. The Section Officer (Legal Cell – Admin - II), ASI, New Delhi

ADVERTISEMENT FOR ENGAGEMENT OF LEGAL CONSULTANT

POST: LEGAL CONSULTANT (Contract Basis)

PLACE OF POSTING: O/o THE SUPERINTENDING ARCHAEOLOGIST, ASI, CHENNAI CIRCLE

The terms and conditions for engagement of Legal Consultant for Court Matters in O/o The Superintending Archaeologist, ASI, Chennai Circle

Essential Eligibility Conditions for Legal Consultant on court matters:

i. A degree in law from a recognized University/National institute.

ii. Enrolled with any State Bar Council to practice as an advocate.

iii. He/ She must be below the age of 65 Years on the date of advertisement for this post.

iv. Possesses at least **10 years' experience** in handling court cases related to administrative matters in CAT or High Court/Supreme Court on labour related issues in CGIT on continuous basis.

v. The candidate should be proficient in working on MS word and other computer applications.

Desirable:

i. Candidates having experience in working in a Government / Autonomous organizations/PSU and

ii. Candidate having experience in dealing the matters pertaining to **Ancient Monuments and Archaeological Sites and Remains Act, 1958** and **The Antiquities and Art Treasures Act, 1972**

1. Duties of Legal Consultant on Court Matters:

i. To monitor all the court cases of O/o The Superintending Archaeologist, ASI, Chennai Circle, Tamil Nadu; ASI, Trichy Circle, Tamil Nadu and ASI, Thrissur Circle, Kerala.

ii. To collect data required for drafting replies for the court cases / legal matters in O/o The Superintending Archaeologist, ASI, Chennai Circle, Tamil Nadu; ASI, Trichy Circle, Tamil Nadu and ASI, Thrissur Circle, Kerala.

iii. To monitor the judgment to be implemented to avoid contempt petitions.

iv. To prepare notes for obtaining legal opinion from the nodal ministries such as Ministry of Law, Department of Personnel and Training, Department of Expenditure and others.

v. To draft writ petitions, parawise replies, counter affidavits.

vi. To monitor Legal Information and Briefing Management System (LIMBS) portal.

vii. To interact with Government Counsels and get the replies filed in the cases.

viii. To ensure presence of Government Counsel on the date of hearing.

ix. To draft counter affidavits / Para wise replies of court cases.

x. To prepare speaking orders as required in the judgments

xi. Any other work relating to court cases of O/o The Superintending Archaeologist, ASI, Chennai Circle, Tamil Nadu; ASI, Trichy Circle, Tamil Nadu and ASI, Thrissur Circle, Kerala.

2. Remuneration:

The consolidated remuneration for Legal Consultant on court matter shall be Rs. 70,000/- per month respectively.

3. Allowances: No medical allowances will be paid during the contract.

4. Engagement:

The engagement of consultant will be purely on contract basis and it will not confer any right for regular appointment in O/o The Superintending Archaeologist, ASI, Chennai Circle, Tamil Nadu; ASI, Trichy Circle, Tamil Nadu and ASI, Thrissur Circle, Kerala.

5. Period of Engagement:

Initially for a period of 1 year, which may be extended on yearly basis as per the requirement with up to 5% increase in the remuneration of their satisfactory performance appraised by the Performance Appraisal Board (PAB).

6. Selection Procedure:

The scrutiny of applications will be made by a screening committee. The committee may call for interview for shortlisted applicants. The ASI has right to cancel the advertisement and not to proceed in the matter of engagement of consultant, at any stage to accept or reject any or all applications without giving any explanation, whatsoever.

7. Leave of absence:

The contractual professionals will be entitled for eight (08) days leave during their engagement period of one year, as applicable for contract posts.

8. **Working hours:**

i. The consultant shall be required to observe the normal office timings and may also be called upon to attend office on Saturday, Sunday or any holiday in case of urgency.

ii. He/ She will mark attendance in AEBAS (or as per the prescribed method of attendance) mandatorily, failing which it may result in deduction of remuneration.

9. **Tax deduction at source:**

The income tax or any other tax will be deducted at source as per Government instructions. Necessary TDS certificate will be issued.

10. **Confidentiality of data and documents:**

i. The Intellectual Property Rights (IPR) of the data collected as well as deliverables produced for the ASI shall remain with the ASI.

ii. The consultant shall not utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceedings or information collected for the purpose of this assignment or during the course of assignment for the ASI, without the express written consent of the ASI.

iii. The consultant shall be bound to hand over the entire set of records of assignment to the ASI before expiry of the contract, and before the final payment is released by the ASI.

iv. The consultant would be required to sign a non-disclosure undertaking as per Annexure-III.

11. **In the course of providing the Services, the contractual professional shall act in a professional manner exercising all due diligent care, skill and judgment and provide the services promptly, carefully, in accordance with the milestones and as per the standard required by the Archaeological Survey of India. Contractual professionals may observe and comply with all applicable procedures as laid down by the Archaeological Survey of India.**

12. **Conflict of interest:**

i. The consultant appointed by the ASI, shall in no case represent or give opinion or advice to others in any matter which is averse to the interest of ASI nor will indulge in any activity outside the terms of employment/contractual assignment.

ii. During the period of engagement, the contractual professionals will be expected not to undertake any other contract or any other project that may result in a conflict of interest.

iii. The consultant shall not claim any benefit / compensation / absorption/ regularization of service with ASI under the provision of Industrial Dispute Act, 1947 of Contract labour (Regulation and Abolition) Act, 1970.

13. Termination of Agreement:

The ASI may terminate the contract to which these terms apply if:

i. The consultant is unable to address the assigned work.

ii. Quality of the assigned work is not to the satisfaction of the officer/ASI.

iii. The consultant is found lacking in honesty and integrity.

iv. The services of the contractual professionals can be terminated at any time by giving a notice of one month on either side, i.e., by the contractual professional or the appointing authority. The appointing authority may pay the contractual professional his/her pay and allowance for the period of one month or for the period by which notice period falls short of one month and terminate his/her services immediately.

14. No TA/DA will be paid for attending the interview.

15. The last date of receipt of application for the post is 15 days from the date of publication of the advertisement.

16. Applications are to be sent to preferably to following:

Email address: circlechennai.asi@gov.in

circleche.asi@gmail.com

Or

Postal address: O/o The Superintending Archaeologist, ASI, Clive's Building, Fort St. George, Chennai Circle, Chennai - 600 009