Government of West Bengal

Office of the District Magistrate, Purulia
Backward Classes Welfare & Tribal Development Section
E-mail- pobcwprl@gmail.com ; Land phone-03252-222453

Memo No.....3158...../BCW&TDP/2026 Date :.....16...../11/2026

Notice inviting applications for filling up of various posts for 50 bedded ST Girls' Central Hostel at Bikram Tudu Memorial College Campus, Barabazar Block, Purulia on purely temporary and contractual basis.

In pursuance of order no. I/785372/2026 dated 30.06.2026 of the Tribal Development Department, Government of West Bengal and subsequent Memo. No. I/803241/2026-BCWTD(H) dated 11.08.2026 of the Commissioner, Backward Classes Welfare & Tribal Development Directorate; offline applications (in prescribed format attached herewith) are invited from eligible candidates for engagement to different categories of staff for the **50-Bedded ST Girls' Central Hostel at Bikram Tudu Memorial College Campus, Barabazar Block in the district of Purulia.**

The contract will be renewed on yearly basis by the office of the PO-cum-DWO, BCW&TD, Purulia on the basis of satisfactory performance of the incumbent.

The relevant particulars like name of the post, essential qualifications, age limit, consolidated monthly remuneration, vacancy position etc. are as follows

Sl No.	Name of the post	Nos. of Vacancy	Educational qualifications	Consolidated Remuneration Per Month
1	**Superintendent (only for female candidates)**	**1 (UR)**	**Minimum Educational Qualification : Graduate in any discipline.** **Age :** Not less than 21 years and not more than 40 years as on 01.01.2026.	**15000/-**
2	**Matron (only for female candidates)**	**1 (UR)**	**Minimum Educational Qualification : Madhyamik or equivalent.** **Age :** Not less than 21 years and not more than 40 years as on 01.01.2026.	**9000/-**
3	**Cook**	**1 (UR)**	**Minimum Educational Qualification : Class VIII Passed** **Age :** Not less than 21 years and not more than 40 years as on 01.01.2026.	**7000/-**
4	**Helper**	**1 (UR)**	**Minimum Educational Qualification : Class VIII Passed** **Age :** Not less than 21 years and not more than 40 years as on 01.01.2026.	**5000/-**
5	**Darwan cum Night Guard**	**1 (UR)**	**Minimum Educational Qualification : Class VIII Passed** **Age :** Not less than 21 years and not more than 40 years as on 01.01.2026.	**6000/-**
6	**Karmabandhu (Part Time)**	**1 (UR)**	**Minimum Educational Qualification : Class VIII Passed** **Age :** Not less than 21 years and not more than 40 years as on 01.01.2026.	**5000/-**

Relaxation in Age Limit	The Upper age limit is relaxable by 5 years for the candidates belonging to the Schedule Cate & Schedule Tribe Community and by 3 years for Other Backward Class (Non-Creamy Layer) candidates of West Bengal. In the case of Persons with Benchmark Disabilities (PwBD), (40 % and above), the upper age limit is relaxable upto 45 years.

Particulars & Certificates Required	A candidate claiming to be SC/ST/OBC (Non-Creamy Layer) or Persons with Benchmark Disabilities (40% and above) must have a certificate of his/her claim from a competent authority of West Bengal issues on or before the closing date of submission of application as specified above and no claim in this regard will be entertained afterwards.

Application is to be submitted in sealed envelope and name of the post should be clearly mentioned thereon

Applications shall be submitted at the drop box which will be put up at the following address only on working days between 11 AM to 5.30 PM or to be sent by post to the address noted below.

Office of the Project Officer-cum-District Welfare Officer,
Backward Classes welfare & Tribal Development, Purulia
Collectorate Compound (Near SP Office),
PO & Dist. - Purulia, PIN-723101

The authority will not be responsible for any postal delay.

Applications will be received in the drop box or from postal system from 17.11.2026 to 07.12.2026 upto 5.30 PM.

Applications received by any section/office other than the above or after stipulated date and time would be rejected.

Multi applications from a candidate for same post should be rejected.

Applications will not be entertained except in the prescribed application form attached herewith.

Applications not duly filled in or found incomplete or defective will be liable for rejection.

The selection Committee reserves the right in all circumstances for any modification required.

If any statement made in the application found to be false in any stage of selection, his/ her candidature will liable to be cancelled.

No canvassing in any form would be entertained.

- **Candidates' Selection**: Selection of candidates for post of **Superintendant & Matron,** there will be made on the basis of the performance of the eligible candidates in the Written Exam and interview. Written examination will have objective type/ multiple choice questions for the said posts. The subjects and the distribution of marks are as follows:

Sl no.	Name of the post	
1	Superintendent	Multiple choice written test of 100 marks consists of questions on Bengali, English, Arithmetic and General Knowledge followed by interview of 25 marks. Duration of Written Examination : 90 minutes
2	Matron	Multiple choice written test of 100 marks consists of questions on Bengali, English, Arithmetic and General Knowledge followed by interview of 25 marks. Duration of Written Examination : 90 minutes
3	Cook	Interview of 25 marks
4	Helper	Interview of 25 marks
5	Darwan cum Night Guard	Interview of 25 marks
6	Karmabandhu (part time)	Interview of 25 marks

- **List of enclosures:** Following self attested copy of document are to be submitted along with the application form :-

i) Address proof (Voter ID/Passport/Aadhaar card/Residential certificate issued from MLA/MP/ Sabhadhipati/ Group-A Officer of State Govt. Employee,
ii) Certificate of D.O.B. (Birth Certificate/Admit Card/Pass certificate of Madhyamik or equivalent Examination),
iii) Marksheet & Pass out Certificate of VIII Passed, Madhyamik (10th standard) or equivalent Examination, HS /equivalent, Graduate.
iv) Caste Certificate issued by the competent authority for reserved candidates.
v) Work experience certificate (if any

- Date, time and venue of written test/ interview will be displayed in the Office Notice Board and the Official Website of Purulia District Administration (**www.purulia.nic.in/www.purulia.gov.in**) and intimated to the eligible candidates through email, SMS and call letter/ admit card.
- Applicants are advised to check their Email and visit Purulia District website (**www.purulia.nic.in/www.purulia.gov.in**) regularly. Office of the PO-cum-DWO, BCW & TD, Purulia will not be responsible for any loss or non-receipt of email due to invalid / wrong e-mail ID provided by the applicant or for delay / non receipt of information if an Applicant fails to access his / her mail / website on time.
- The **E-mail ID & Mobile number** should be kept active until the completion of this recruitment process. Mobile No. & E-mail ID once given cannot be changed by the applicant under any circumstances.
- **The short-listed candidates for the post Superintendent & Matron in the written examination will be called for Viva-voce.**
- **The short-listed candidates for the post Cook, Helper, Darwan cum Night Guard will be called for Interview**
- The **Selection committee**, Purulia, reserves the right to reject any application if not properly submitted. No application submission will be allowed after closing date.

16/11/26
Additional District Magistrate (Dev.)
Purulia

Memo No. ...3158..... /1(30)/BCW&TDP/2026 Dated: .....16.../11/2026

Copy forwarded to:

1. The Secretary, Tribal Development Department, for favour of kind information.
2. The District Magistrate, Purulia, for favour of kind information.
3. The Additional Secretary, Tribal Development Department, for information.
4. The Sub-Divisional Officer, Purulia Sadar/Raghunathpur/Jhalda/Manbazar, Purulia, with a request to display this notice in the office notice board for wide publicity.
5. The PO-cum-DWO, BCW&TD, Purulia, with a request to display this notice in the office notice board for wide publicity.
6. All BDOs, Purulia District, with a request to display this notice in the office notice board for wide publicity.
7. The DIO, NIC, Purulia with a request to publish this notice along with application Format in the District website.
8. The DICO, Purulia, with a request to publish this notice in two daily newspapers (one Bengali).

Additional District Magistrate (Dev.)
Purulia