

Recruitment of Assistant Medical Officers (AMOs) on contract
for SCI Mumbai Head Office/ SCI MTI/ SCI Chennai/ SCI Kolkata
(Advt. No. HR 06/2026)

The Shipping Corporation of India Ltd., a Navratna PSU, is the largest Indian Shipping Company. SCI, India's premier shipping company has a significant presence on the global maritime map. SCI occupies the Numero Uno position with its large and diversified fleet, operating in nearly all segments of shipping viz. Container services, liquid and dry bulk services, offshore services, passenger services and break-bulk services. The Company also mans and manages vessels on behalf of various Government bodies. SCI continues to grow through strategic alliances and new business opportunities.

SCI requires **FOUR (4) Assistant Medical Officers (AMOs)** for SCI Head Office & SCI Maritime Training Institute (MTI) at Mumbai, SCI Chennai Regional Office and SCI Kolkata Regional Office. Out of the four (04) posts, three (03) are Unreserved (UR) and one (01) is reserved for Other Backward Classes - Non-Creamy Layer (OBC-NCL). Applications are invited from eligible doctors on contract basis. The eligibility criteria, terms & conditions, details of the posts and remuneration are mentioned below.

(I) DETAILS OF VACANCY

S.No.	Post	No. of vacancies	Location	Working hours per day (5 days a week)	Work Timings	Total Vacancies	Consolidated Emoluments Per Month* (Rs/-)
1.	AMO - SCI Head Office (DGMA approved)	1	Mumbai	3	1000 hrs to 1300 hrs OR 1400 hrs to 1700 hrs	UR - 03 OBC (NCL) - 01	Rs. 57,150/-
2.	AMO - SCI MTI (DGMA approved)	1	Mumbai	3	1000 hrs to 1300 hrs OR 1400 hrs to 1700 hrs		Rs. 57,150/-
3.	AMO - SCI Chennai (DGMA approved)	1	Chennai	2	Slot to be fixed as per mutual convenience within working hours		Rs. 42,920/-
4.	AMO - SCI Kolkata (DGMA approved)	1	Kolkata	2	Slot to be fixed as per mutual convenience within working hours		Rs. 42,920/-

* The consolidated emoluments are inclusive of perks and DGMA Fees.

(II) SELECTION CRITERIA - AGE, QUALIFICATION & EXPERIENCE

Age (Upper limit) as on 01.09.2026	Qualification as on 01.09.2026
62 (Date of Birth should be on or after 01.09.1964)	MBBS Degree from any recognised Indian University/ Institute recognised by Medical Council of India (MCI) with minimum 5 years of post-qualification experience. Certificates for the same should be provided. In the event of self-practice, the candidate has to provide sufficient documentary evidence in support of their experience. The applicant should also have a valid Directorate General of Maritime Administration (DGMA) approval at the time of application. In case of selection, the DGMA approval of the selected candidate should be valid throughout the tenure of the contract.

The maximum age of the applicant after claiming age relaxation should not be more than sixty-two (62) years as on 01.09.2026 (i.e. Date of Birth should be on or after 01.09.1964).

(III) JOB PROFILE (TERMS OF REFERENCE)

The job responsibilities of AMOs at Mumbai HO, SCI MTI, Chennai RO & Kolkata RO will include but not restricted to the following:

SHORE EMPLOYEES:

1. Medical examination of shore employees.
2. Checking and certification of all hospital bills and claims.
3. Responsible for indenting medicines and all other shore employees' medical matters.
4. Attending to any other medical issues of shore and PRMS members.
5. Checking doctor's report on sick leave applied by shore employees and approving the same in the SAP system.
6. Any other matters which requires medical attention.

FLEET EMPLOYEES:

1. Carry out the medical examination as per the guidelines specified in 'Annexure A' of Merchant Shipping (Medical Examination) Rules, 2000 and on completion of Medical examination, shall issue to every seaman satisfying the prescribed standards, a certificate of physical fitness as set out in Annexure E and Annexure F of the Merchant Shipping (Medical Examination) Rules, 2000.
2. Carry out one day medical examination of seafarer's and certify fitness while joining vessel be seafarer with valid medical certificate.
3. In the event of a Master or seaman as the case may be, failing to satisfy the prescribed standard due to any temporary defect, which in your opinion is likely to be cured after treatment, you shall issue to the master or seaman as the case may be, a certificate which

remarks 'Temporarily Unfit' indicating the reasons for such unfitness and with the remarks that the master or seaman should go for re-examination after the case of his temporary unfitness is closed.

4. Maintain a full record of medical examinations conducted with copies of certificates of physical fitness issued and shall also send weekly statement to management.

5. You shall abide by all regulations stipulated in the Indian Medical Council (professional conduct, etiquette and ethics) Regulations, 2002.

6. Responsible for all policy matters and discussions while carrying out the medical examination of seafarers including supernumeraries as per the provisions of Merchant Shipping Medical Rules (as amended) from time to time. Advise SCI Management regarding the latest requirements/ rules with regard to Seafarers Medical Examinations including supernumeraries and implementation thereof in consultation and with approval of SCI Management.

7. Conducting the medical examination of seafarers including supernumeraries in a fair manner and without any prejudice as per the prevailing MS Medical Rules/ Standards/ Conventions. Performing the pre-joining medical examination of floating staff as per the laid down rules. Appropriate certification of permanently medically unfit cases/ temporary medically unfit cases of floating staff as per the rules laid down by the administration from time to time.

8. Attending to ship's sick personnel, their hospitalization, post hospitalization follow-ups until they are declared fit/ unfit for their duties.

9. Certification of disability/severance cases and claims of seafarers as per the rules. Ascertaining and certification of the percentage of incapacitation/ disability in case of permanently unfit seafarers.

10. Liaison with Vessels, Agents, Government bodies, Trade Unions, attending to Courts etc. case of seafarers medical related matters/ issues/ disputes.

11. Providing Radio Medical Advice to masters of the vessels in case of medical emergency on- board. Monitoring the condition of sick personnel on-board on a continuous basis and a Master regarding the landing of seafarer ashore for further medical treatment, if required.

12. Scrutiny and certification of all hospitals and diagnostic centers billing of floating staff. Certification of medical leave (sick leave) for floating staff. Certification of all medical related claims of floating staff including medical conveyance, repatriation, accommodation, etc.

13. Continuous tracking/monitoring of agents and SCI empanelled medical officers (retainers) at various ports regarding the medical cases/hospitalization of floating staff personnel and timely advice for effective and efficient medical management to seafarers.

14. Escort the seafarer in India/Abroad wherever medical escort is required by a qualified medical officer of SCI.

15. Conduct Interviews/ Selection of floating staff in ranks of Medical Officers/ Nurse/ Pharmacist etc.

16. Selection of SCI empanelled medical officers for conducting the medical examination of seafarers/ clinic/ hospitals/ diagnostic labs as per the advice of SCI Management.

17. As advised by Management, represent SCI at various forums including Directorate General of Maritime Administration (DGMA) for policy decisions regarding the amendment of medical rules from time to time.

18. To provide 24*7 medical advice/guidance to fleet vessels as and when requested by Master.

19. Assist in Medicine chest certification for vessels, if required.

20. Any other job assigned by the Management.

(IV) DATE OF RECKONING ELIGIBILITY CRITERIA

The cut-off date for determining eligibility criteria with respect to post-qualification experience and age shall be 01.09.2026 and will remain unchanged irrespective of any reason whatsoever.

(V) OTHER TERMS AND CONDITIONS

(a) Contract Tenure: Two (2) years from the date of joining with provision for two (2) extensions of three (3) months each, at the sole discretion of SCI. This engagement is purely on contract basis and shall not lead to permanent appointment.

(b) Emoluments: Consolidated monthly emoluments as mentioned at point (I) "Details of Vacancy" above will be paid. The consolidated emoluments are inclusive of perks and DGMA Fees. No increment shall be applicable. No other perks/ benefits/ allowances shall be applicable. Income tax will be deducted as per rules.

(c) Posting: The initial posting will be at Mumbai for AMO - SCI Head Office and AMO - SCI MTI, at Chennai for AMO - SCI Chennai and at Kolkata for AMO - SCI Kolkata. The Corporation may deploy the contract employee within the respective city for which they were appointed.

(d) Work Timings: For AMO - SCI Head Office and AMO - SCI MTI, the work timing will be 1000 hrs to 1300 hrs OR 1400 hrs to 1700 hrs (3 hours a day), Monday to Friday. For AMO - SCI Chennai and AMO - SCI Kolkata, the working slot (2 hours a day, Monday to Friday) will be fixed as per mutual convenience within office working hours.

(e) Transportation: No transportation allowance shall be provided.

(f) Leave: 30 days leave in a calendar year, on pro-rata basis for the period of extension, segregated as follows: 18 days Privilege Leave (PL) - 9 days after 180 days and 9 days after 180 days thereupon; 8 days Casual Leave (CL) (2 per quarter); and 4 days Restricted Holiday (RH). CL and RH will lapse at the end of the calendar year. Leave encashment of PL shall be

applicable only at the time of separation or in case the 30-day quota has been exceeded. The number of hours assigned for work in a day shall constitute one day of employment.

(g) Medical Benefits: The AMOs on contract will not be eligible for the Company's medical benefits. However, they will be covered under the Company's Group Insurance Scheme in existence for accidents at workplace.

(h) Accommodation: No company accommodation will be provided to the AMOs during the period of contract.

(i) Termination: The contract may be terminated by either side by one month's (30 days) notice or payment of notice pay in lieu thereof. However, the Corporation shall reserve the right not to accept resignation/ notice of termination should the circumstances so warrant i.e. the disciplinary proceedings are pending or are contemplated against the contract employee.

(j) Extension of Facilities: No additional facilities will be provided to employees joining on contract.

(k) General Terms: The selected candidate will be required to undergo the Corporation's pre-recruitment medical check-up prior to appointment.

(l) Miscellaneous: In case, through verification or otherwise, it is found that any material information is concealed, suppressed, withheld or otherwise misrepresented, that would disqualify the candidate to hold appointment/ employment, the same shall accordingly be treated as cancelled at any time.

(VI) HOW TO APPLY

(a) Interested candidates should directly apply through the link provided on the Corporation's website www.shipindia.com -> Career -> Shore -> Recruitment of Assistant Medical Officers on Contract (Advt No. HR 06/2026) AND send their updated resume via email on shorerecruitment@sci.co.in with subject as "Application for Assistant Medical Officer on Contract - (Advt. No. HR 06/2026)".

(b) Candidates are also required to attach the following documents in pdf format only:

- (i) Mark sheets/ Degree certificate of qualifying exam i.e. MBBS.
- (ii) Valid DGMA approval.
- (iii) Date of Birth proof like Aadhar card/ Pan card/ Voter ID Card/ Birth Certificate etc.
- (iv) Address Proof.
- (v) Documents validating required qualification and experience.
- (vi) Updated Resume.

(c) While filling the online form, the above documents are to be clubbed/ joined/ scanned in a single file and uploaded in pdf format under the upload required document section. Please note that the size of the attachment should not exceed 10 MB.

(d) Candidates are also required to send their updated resume along with the document file (as mentioned above) via email on shorerecruitment@sci.co.in with subject as mentioned above. Applications will not be considered in case the above-mentioned documents are not submitted as per the data filled in the application form.

(e) In the event that multiple applications are received from the same candidate, only the latest application submitted by the candidate will be considered.

Note: SCI shall not be held liable for failure of email communication.

Last date of application: 29/10/2026 (2359) hours.

Application/ Documents received after the last date of application will not be considered. Applications of only those applicants will be considered who have filled the online form and sent their resume along with the documents as mentioned above.

(VII) SELECTION PROCESS

The candidates will be shortlisted on the basis of eligibility criteria for Educational Qualification, Experience and valid DGMA Approval, as applicable. In case of receipt of a large number of applications, in order to rationalize the time of the Interview Committee and also to reasonably restrict the number of candidates for interview, the Company reserves the right to shortlist candidates for interview out of eligible candidates in the ratio of 1:10, based on higher experience post qualification. In case of a tie in interview marks, candidates with more years of experience will be placed higher in merit. The existing AMOs in SCI, meeting the eligibility criteria of the advertised post, can also apply.

Selection will be based on a Personal Interview conducted physically at SCI Head Office, Mumbai for AMO - SCI Head Office and AMO - SCI MTI; at SCI Chennai Office for AMO - SCI Chennai; and at SCI Kolkata Office for AMO - SCI Kolkata. The Selection Committee from Mumbai HO will join virtually (video conferencing) as per requirement. The schedule will be notified on the Corporation's website.

Date & Time of the Interview: Will be notified on the Corporation's website.

The Company reserves the right to increase/ decrease the number of vacancies as per need, or to cancel the advertisement itself, without any prior notification.

(VIII) GENERAL INFORMATION

(a) Indian Nationals only need to apply.

(b) The existing AMOs in SCI, meeting the eligibility criteria, can also apply for the advertised post(s).

(c) Candidates should have a valid DGMA approval at the time of application, and in case of selection, the DGMA approval should be valid throughout the tenure of the contract.

(d) After selection, a waitlist panel will be applicable in case selected candidates do not join for any reason, or separate from the organization.

(e) Candidates are advised, in their own interest, not to furnish any particulars that are false, tampered, fabricated or to suppress any information while filling up the application form or during the verification process. In any such case, the candidature/ engagement made shall be treated as null/ void at any stage of the selection process.

(f) Candidates are advised to regularly check their e-mail and the Corporation's website for information.

(g) The selection of candidates for the selection process shall be at the discretion of the Corporation, and the decision in this matter will be final and binding.

(h) The decision of SCI Management regarding eligibility criteria, acceptance or rejection of applications to the post, etc. shall be final and binding on all candidates. Mere fulfilment of the minimum qualification, experience and requirement will not vest any right on candidates for being called for document verification/ Interview.

(i) Any corrigendum/ updates to the advertisement will be published on our website only; hence candidates are requested to check the Corporation's website regularly.

(j) Candidates will appear for the interview at their own risk, and SCI will not be responsible for any injury or loss of any nature.

(k) Management reserves the right to cancel the engagement process at any stage, without issuing any further notice or assigning any reason thereafter.

Furnishing of wrong/false information will lead to disqualification, and SCI will not be responsible for any of the consequences of furnishing such wrong/false information. The candidates must satisfy themselves of the suitability for the position to which they are applying. If at any stage of the selection process, or after joining the Corporation, it is found that the candidates have furnished false or wrong information, their candidature/ engagement will be cancelled. Canvassing in any form during any stage of the recruitment process will lead to cancellation of candidature. Court of jurisdiction for any dispute will be at Mumbai.
