

OFFICE OF THE PRINCIPAL GOVT. ITI KARANJIA, MAYURBHANJ

MIS: GR21000641, Website: <http://itikaranjia.in>, Ph. No: +91-9438290022, Email: principalitikaranjia@gmail.com
At: Mandua, PO: Rasamtala, Town: Karanjia, Landmark: Thakurmunda Road, Dist: Mayurbhanj, Odisha, Pin-757037

No.....394...../Dt: 06.08.2026

ADVERTISEMENT / NOTIFICATION

Engagement of Part-Time Guest Instructors (PTGI) for Academic Year 2026-27

Applications are invited from eligible candidates for engagement as Guest Instructor (GI), on a remuneration basis, at Government ITI Karanjia, Mayurbhanj, for the Academic Year 2026-27, in pursuance of the Government of Odisha, Skill Development & Technical Education Department Office Order No. 8733, dated 29.07.2026.

1. Number of Vacancies:

Sl No	Trade	No. of Posts
1	Fitter	01
2	Electrician	01
3	Dress Making	01

2. Eligibility Criteria:

- **Age:** Candidate must not be below 21 years and not above 38 years as on 01.01.2026.
- **Fitter Trade:** B.Voc/Degree in Mechanical Engineering (AICTE/UGC recognized), OR 3-year Diploma in Mechanical Engineering / relevant Advanced Diploma (Vocational) from DGT, OR NTC/NAC in "Fitter" trade.
- **Electrician Trade:** B.Voc/Degree in Electrical / Electrical & Electronics Engineering (AICTE/UGC recognized), OR 3-year Diploma in Electrical/Electrical & Electronics Engineering / relevant Advanced Diploma (Vocational) from DGT, OR NTC/NAC in "Electrician" trade.
- **Dress Making Trade:** B.Voc/Degree in Fashion & Apparel Technology (UGC recognized), OR Diploma in Dress Making/Garment Fabricating Technology/Costume Designing / relevant Advanced Diploma (Vocational) from DGT, OR NTC/NAC in "Dress Making" trade.
- **Experience:** Fresher's and experienced candidates, both can apply.
- **Additional Weightage:** CITS/RPL qualification, if any, will carry weightage.

3. Selection Process:

- Shortlisting of applications by the Selection Committee.
- Admission letter for interview issued to shortlisted candidates via email/telephone.
- Written Test, Practical Test, Computer Test, Viva-Voce, evaluation of CITS/technical experience, and Pedagogical Skills assessment.
- Merit list prepared based on combined marks (out of 100), with weightage to CITS and Experience.
- Intimation letter issued to the top candidate on the merit list; engagement letter issued within 2 working days of response.

4. Role and Responsibility:

- The Guest Instructor is required to undertake the co-curricular and extracurricular activities beyond the classroom / workshop teaching of Trade Theory, Trade Practical, Engineering Drawing, Workshop Calculation & Science and also like, The checking of records, holding internal exams, maintenance of machines, conduct of extra co-curricular activities, preparation of innovative projects, industry visits for OJT / DST / exposure, conduct of career counselling campaigns etc.

5. Remuneration:

- Theory Class: ₹200/- per hour
- Practical Class: ₹150/- per hour
- Monthly Ceiling: Total remuneration shall not exceed ₹20,000/- per month.

(As per Letter No. 841 dated 10.02.2026 of SD&TE, Odisha)

6. How to Apply

- Interested and eligible candidates should submit their applications (attached) along with self-attested copies of the following documents (educational qualification, age proof, experience certificates, CITS/RPL certificate, if any) to the Office of the Principal, Government ITI Karanjia.
- Applications may be submitted in person or by email at principalitikaranjia@gmail.com/ post (address mentioned in Letter Head). No application will receive by hand.

7. Terms and Conditions:

- The engagement is only for the training session 2026-27 i.e. beginning of the session from September till completion of AITT exams & career counselling campaigns during July 2027.*
- The engagement is purely temporary can be terminated at any time even before closure of the training session.*
- The guest Instructors cannot claim for reengagement / extension / regularization of services in future and an undertaking in the prescribed format is to be obtained from the Guest Instructors with that effect at time of joining.*
- The selected candidate will submit an undertaking during their engagement and will be called for class over the phone. No engagement order will be issued separately for the purpose.*

Date of Application Published: 10.08.2026

Last Date for Submission of Application: 17.08.2026

Date of Walk in Interview: 20.08.2026(Intimated separately)

Del.
06.08.26
Principal
Govt. ITI Karanjia Mayurbhanj
MIS Mayurbhanj 000641

Memo No: *395 (91)* /Dt: *06.08.2026*

Copy forward for information and requested to display it on their office notice board for public viewing.

- To The District Skill Development cum Employment Officer, Mayurbhanj /Divisional Employment Exchange Office, Karanjia
- To The Principal of Govt. Polytechnic, Mayurbhanj/ PCITI Baripada/Principal TTI Takatpur/ Principal ITI Kaptipada,
- To The District Informatics Officer, NIC, Mayurbhanj
- To The Collector and District Magistrate, Baripada,/Sub Collector and SDM, Panchapir Mayurbhanj.
- To The Block Office/Tehsil Office, Karanjia Block, Karanjia Mayurbhanj
- To The Director, O/o the DTE&T, Odisha, and Cuttack
- Circulation among all the ITI/ITC/Govt. Polytechnics.
- To The Trainee Notice Board, Govt. ITI Karanjia.
- To Sri Shraban Ku. Naik, ATO, Electrician and Social Media Coordinator, Govt. ITI Karanjia.

Del.
06.08.26
Principal
Govt. ITI Karanjia Mayurbhanj
MIS Code: 000641

APPLICATION FORM / RESUME
Engagement of Part-Time Guest Instructor (PTGI) — Academic Year 2025-26
Government ITI Karanjia, Mayurbhanj, Odisha



Trade Applied For: ☐ Fitter ☐ Electrician ☐ Dress Making

Advt. No. / Date: _____

1. PERSONAL DETAILS

Full Name		Father's / Husband's Name	
Date of Birth		Age (as on 01.01.2026)	
Gender / Category		Mobile Number	
Email ID		Nationality	
Present Address			

2. EDUCATIONAL & TECHNICAL QUALIFICATION

Examination / Course	Board / University	Year of Passing	% / CGPA	Division

3. TRADE CERTIFICATION (NTC / NAC / CITS / RPL)

NTC / NAC Trade & Cert. No.		NCVT/SCVT MIS No.	
CITS Trade & Cert. No. (if any)		RPL Certification (if any)	
Institute of Training (ITI Name)		Year of Passing	

4. WORK EXPERIENCE (IF ANY)

Organization / Institute	Designation	From	To	Duration

Total Experience: _____ Yrs _____ Months Additional Skills / Computer Proficiency: _____

5. ADDITIONAL SKILLS / PEDAGOGICAL TRAINING / COMPUTER PROFICIENCY

6. LIST OF ENCLOSURES (SELF-ATTESTED COPIES)

- ☐ Age Proof (Birth Certificate / HSC Certificate)
- ☐ Educational Qualification Certificates & Mark Sheets
- ☐ NTC / NAC / Trade Certificate
- ☐ CITS / RPL Certificate (if any)
- ☐ Experience Certificate(s) (if any)
- ☐ Caste Certificate (if applicable)
- ☐ Identity Proof (Aadhaar / Voter ID)
- ☐ Recent Passport Size Photograph

5. DECLARATION

I hereby declare that the information furnished above is true, correct, and complete to the best of my knowledge and belief. If found false at any stage, my candidature/engagement is liable to be cancelled without notice.

Place: _____	Date: _____	Signature of Applicant _____
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