

DIRECTORATE OF HIGHER SECONDARY EDUCATION, ODISHA

JANASHIKSHA BHAWAN, UNIT-V, BHUBANESWAR-751001

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NO: 9559 //
DHSE-HPC-PER-0021-2026

DATE: 19-08-2026

From

Smt. Niyati Pattnaik, IAS
Director

To

The Principals of all Higher Secondary Schools
(Coming under SAMS e-Admission Process)

Sub: Guidelines for Phase-II Online Admission into Vacant Seats of Higher Secondary Schools for the Academic Session 2026-27.

Madam/Sir,

With reference to the subject cited above, I am enclosing herewith the guidelines along with the schedule for Vacant Seat e-Admission (Phase-II), which is scheduled to be held from **24.08.2026** to **29.09.2026** for Class XI students for the Academic Session 2026-27.

Sl. No	Activities	Datelines
1)	Availability of On-line Common Application Form (CAF) in www.samsodisha.gov.in for Vacant Seat Admission	24.08.2026 (10.00 AM)
2)	Last date of applying on-line CAF through www.samsodisha.gov.in	31.08.2026 (11:45 PM)
3)	Publication of Phase-II 1st selection merit list	03.09.2026 (04:00 PM)
4)	Reporting of selected candidates at the Selected Higher Secondary School (HSS) for admission data updation.	07.09.2026 (10:00 AM)
5)	Last date of reporting of selected candidates at the Selected HSS for admission data updation.	10.09.2026 (05:00 PM)
6)	Last date for admission data updation and error correction by HSSs in SAMS e-Space	11.09.2026 (06:00 PM)

Sl. No	Activities	Datelines
7)	The Choice Locking facility under Phase-II Online SPOT Selection admission will be available for applicants to submit fresh HSS options through their respective student login	12.09.2026 (10.00 AM)
8)	Last date for submission of Choice Locking for Phase-II, Online SPOT admission	16.09.2026 (11.45 PM)
9)	Publication of the on-line SPOT selection merit and waiting list (10 times to the balance sheet)	21.09.2026 (03.00 PM)
10)	Reporting & admission updation of candidates (merit list only) for on-line SPOT admission in the respective HSS	22.09.2026 to 25.09.2026 (06.00 PM)
11)	Registration of candidates (in form of handwritten application) from waiting list at selected HSSs if vacancy still exists	26.09.2026 (09.00 AM to 03.00 PM)
12)	Publication of merit list at HSS level out of the registered waiting list candidates	26.09.2025 (04.30 PM)
13)	Admission data updation of the students who took admission in the SPOT Selection by the HSSs in the e-Space	28.09.2026 (10.00 AM) to 29.09.2026 (04.00 PM)

Yours faithfully,

Nujam Dattatraya
19.08.2026
Director

Memo No.: 9560 / Dated: 19-08-2026

Copy submitted to the Special Secretary to Govt. S&ME Department, for information.

Memo No.: 9561 / Dated: 19-08-2026

Copy forwarded to the all-District Education Officers for information.

Memo No.: 9562 / Dated: 19-08-2026

Copy forwarded to the General Manager, OCAC for information and necessary action.

Nujam Dattatraya
19.08.26
for OIC PMU (SAMS)

Procedure to deal with Vacant Seat e-Admission (Phase-II) in Higher Secondary Schools for the Session 2026-27

Eligibility Criteria:

1. Applicants should have successfully passed the **High School Certificate (HSC)** Examination conducted by the Board of Secondary Education (BSE), Odisha or any equivalent Board.
2. Vacant seat admissions will be made **purely on merit**, without any reservation or weightage.

Instructions:

1. It is strongly recommended that applicants and their parents/guardians review the "**Common Prospectus**" on the SAMS portal thoroughly prior to filling and submitting the online CAF.
2. Applicants must pay the CAF fee **online** only, as outlined in the Common Prospectus.
3. Applicants of Phase-I e-Admission 2026-27 who applied through the CAF but were **not selected** in any Higher Secondary School may re-apply through their registered login **without paying any additional CAF fee**.
4. Candidates whose **errors have been corrected** during the **Phase-I 2nd Selection or SPOT Selection** process and who, because of such correction, are not selected for admission to any HSS shall **not be required to pay the CAF fee**.
5. In addition to **Point No. 03**, applicants who were **admitted in Phase-I, selected but not admitted, failed to apply CAF in Phase-I** must submit a fresh CAF **with fee payment** in the Phase-II 1st Selection process.
6. Applicants up to four times only can edit the Common Application Form (CAF).
7. Submit your own application and select the Higher Secondary School of your choice. Avoid letting anyone else apply for you.
8. Applicants should complete the online CAF with utmost care, as mistakes may result in rejection.
9. The list of Higher Secondary Schools with vacant seats will be provided only for applicants' preference and selection.

10. Applicants are required to produce and verify all relevant documents at their selected Higher Secondary School during admission.
11. For Phase-II 1st Selection process, at the time of applying through CAF, if a Higher Secondary School has zero vacancies, candidates will be able to opt for it, and an alert message will be displayed:
"Currently there is no vacancy. If vacancy arises, then your preferred choice/option will be taken into consideration in the selection process."
12. Applicants may select their preferred Higher Secondary Schools and Streams, regardless of current vacancies. Allotment will be made strictly on the basis of seat availability as on **31st August, 2026**, including vacancies created during the application period.
13. **No claim shall be entertained** for vacancies arising after **31st August, 2026**. The responsibility for choosing and applying to suitable options rests entirely with the applicants.
14. Phase-II SPOT Selection will not be open to candidates admitted to their **1st choice HSS in the Phase-II 1st Selection**.
15. Fresh candidates **who were not able to apply CAF for Phase-II 1st Selection** shall not be eligible to apply for Phase-II on-line SPOT Selection admission process.
16. All applicants, whether **non-selected, selected but admitted to a lower option, not admitted, or falling under the error-correction category**, may provide fresh options during the Phase-II online SPOT selection admission process.
17. Applicants taken **Transfer Certificate (TC)** from **07.09.2026 to 16.09.2026** will **not eligible** to participate for online SPOT selection admission process.
18. For the Phase-II SPOT Selection process, the '**Surrender TC**' option will be disabled in the HSS e-Space login from **12.09.2026 to 29.09.2026**.
19. Students admitted to any HSS, but subsequently selected in a different HSS under Phase-II, are required to bring the original Higher Secondary School Leaving Certificate (**HSSLC**) along with cancelled School Leaving Certificate (**SLC**) with Conduct Certificate from their previous institution at the time of admission.

Procedures:

1. Fresh candidates are required to create an account on **www.samsodisha.gov.in** with their mobile number and email address. Applicants who have registered earlier may use their existing login details to apply again.
2. All other processes, including application submission, shall be carried out as per the provisions mentioned in the “**Common Prospectus**” available on **www.samsodisha.gov.in** for e-Admission.
3. Applicants will be notified of their selection and reporting time via SMS/WhatsApp, SAMS login, HSS merit list on **www.samsodisha.gov.in**, and the HSS notice board. An intimation letter will be available in the applicant’s login and shared through WhatsApp only for Phase-II 1st Selection.

N.B.

1. In the Phase-II SPOT Selection process, applicants may choose their preferred Higher Secondary Schools and Streams, irrespective of current vacancies. Allotment will be based on **vacancies available as of 16.09.2026**, including those arising during the application period.
2. **No claim shall be entertained** for vacancies occurring after **16.09.2026**. The selection of options is solely the responsibility of the applicants.
3. For Phase-II online SPOT selection admission process, at the time of applying through CAF, if a Higher Secondary School has zero vacancies, candidates will be able to opt for it, and an alert message will be displayed:
“Currently there is no vacancy. If vacancy arises, then your preferred choice/option will be taken into consideration in the selection process.”
4. For SPOT Selection, the Higher Secondary School Leaving Certificate (**HSSLC**) will not be generated automatically along with the Intimation Letter.
