

कार्यालय, जिला गंगा सुरक्षा समिति, गया।

जिला ग्रामीण विकास अभिकरण, गया।

—: अल्पकालीन आदेश :—

पत्रांक 1588

दिनांक 23/7/26

कार्यालय जिला गंगा सुरक्षा समिति, गया के अंतर्गत राष्ट्रीय स्वच्छ गंगा मिशन भारत सरकार द्वारा स्वीकृत जिला परियोजना अधिकारी के रिक्त 01 पद हेतु योग्य एवं संबंधित क्षेत्र के अनुभवी युवा को योजना अवधि तक अनुबंधित किया जाना है, जिसका विवरण निम्नवत् है :—

क्र. सं.	पदनाम	मासिक मानदेय (रु.)	पदों की संख्या	भर्ती स्रोत	पात्रता
1	जिला परियोजना अधिकारी	36000 /— + 2500 /— (Establishment) + 2000/- (TA/DA) + 500/- (Mobile and Communication Charges) per month	01	संविदा	Graduation Degree in any discipline from a recognized University. Minimum 02 Years of working experience on education and awareness generation programmes on cleanliness drive, water bodies, Pollution abatement & sanitation Youth Mobilization. Good Working knowledge of MS Office & Internet. Strong Management, Liaison, Documentation & communication skills. Good command over English, Hindi and regional language.

आवेदन पत्र का प्रारूप, निर्धारित मानदेय, वांछित शैक्षणिक योग्यता, कार्यानुभव, कार्य एवं दायित्व इत्यादि का विवरण जिला के वेबसाइट www.gaya.nic.in एवं जिला ग्रामीण विकास अभिकरण, गया के सूचना पट्ट पर देखा जा सकता है। उक्त नियुक्ति पूर्णतः अस्थायी एवं 03 वर्ष की अवधि तक के लिए है।

उपरोक्त पद हेतु अधिकतम आयु सीमा 45 (दिनांक 01.06.2023 को) है। इच्छुक अभ्यर्थी दिनांक 10.08.2026 को सायं 05:00 बजे तक निर्धारित आवेदन पत्र में वांछित सूचनाओं को भरकर समस्त संलग्नकों एवं प्रमाण-पत्रों सहित कार्यालय जिला ग्रामीण विकास अभिकरण, गया में हार्ड कॉपी में निर्धारित तिथि एवं समय तक जमा कर सकते हैं। उक्त तिथि के पश्चात कोई भी आवेदन स्वीकार नहीं किया जायेगा।


उप विकास आयुक्त,
गया।

CANDIDATE INFORMATION FORM

1. Name of the Candidate (In Hindi).....

PHOTO

2. Name of the Candidate (In English).....

2. Date of Birth :-

D	D	M	M	Y	Y	Y	Y
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3. Category : UR ☐ SC ☐ ST ☐ BC ☐ EBC ☐ EWS ☐ F.F. ☐4. Gender : Male ☐ Female ☐ Other ☐

5. Father's/Husband's Name

6. Mother's Name

7. Are You Divyang : Yes ☐ No ☐If Yes Pls. Tick :- (a) visually ☐ (b) Hearing ☐ (c) Physically ☐

8. Present Address (Postal Address) :

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.....

P.O. P.S. Block

District State Pin

Phone with code Mobile : +91-.....

E-mail address

9. Permanent Address :

.....
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P.O. P.S. Block

District State Pin

Phone with code Mobile : +91-.....

Date :

Signature of Candfidfate

CANDIDATE INFORMATION FORM**10. Education Details :**

Exam	School/College/University	Year of Passing	Total Marks	Obtained Marks	%age of Marks Obtained	Certificate No.	Roll No.
Matriculation							
Intermediate							
Graduation							
Any Professional							
Others							

11. Experience Details :

Name of Organization/ Institution/ Agency	Designation	Duration		Salary	Reason for Leaving	Supervisor's Name (with contact No.)
		From	To			

12. Caste Certificate :

Caste :	Category
Issuing Authority & No :-	Date of Issue
Block :	District :

Date :

Signature of Candidate

CANDIDATE INFORMATION FORM

13. Domicile/Residential Certificate :

Resident of	
Issuing Authority & No.	Date of issue

14. Do you know typing on Computer : English

Hindi

15. Proficiency in Computer :-

	Excel	Word	Power Point
Basic Level			
Middle Level			
Advance Level			

I S/O, W/O, D/O

certify that information furnished above by me is true and correct to the best of my knowledge and belief. If at any stage of my service, any information furnished above is found wrong/incorrect/not disclosed/false, my service may be terminated from District Ganga Committee Gaya with immediate effect.

Signature of Candidate

Date :

Place :

National Mission for Clean Ganga
Guidelines for District Project Officer

Position: District Project Officer at District Ganga Committee Office

- I. **Roles and Responsibilities**
 1. Provide secretarial services to DGC;
 2. Regular and effective conduct of meetings of District Ganga Committee on suggested agenda and uploading of Minutes on DGC dashboard;
 3. Undertake Cleanliness Drives & River Rejuvenation- Cleanliness and Preservation of Environment and Water Sources;
 4. Undertake various plantation Drives; medicinal plants and native species;
 5. Coordinate conduct of regular Aartis on Ghats;
 6. Promote 'Ghat Mein Haat' for marketing local produce and self-sustaining the Ganga ghats, promotion of handicrafts, artefacts, local products, etc.. skill building of locals - prasad making, incense sticks, jute bags etc;
 7. Coordinate with District Agriculture Departments for the Promotion of Natural Farming among the farmers;
 8. Village-level Activities - Conduct awareness, Educational and Mobilization Programmes, Undertake Cleanliness Drives in around Ganga River;
 9. Take up Plantation Drives for medicinal plants and native tree species in coordination with forest departments;
 10. facilitate and also organize seminars, workshops and training/skill-building sessions on livelihood opportunities;
 11. Identify areas of interventions for livelihood generation, sustainable value chain development, artifacts/handicrafts promotion and marketing;
 12. Facilitate implementation of all other initiatives under Arth Ganga.
 13. Report regularly to the State Project Assistant for onward reporting to NMCG.
- II. **Tenure of Engagement:** Three years of contractual agreement, one year at a time. The extension will be based on annual performance evaluation, Services can be terminated if not found suitable, with a notice period of one month.
- III. **Educational Qualification:** Graduation degree in any discipline from a recognized University.
- IV. **Experience, Knowledge & Skills:-**
 - Minimum 2yrs of working experience on education and awareness generation programmes on cleanliness drive, water bodies, pollution abatement & sanitation, Youth Mobilization.
 - Good Working knowledge of MS office & internet.
 - Strong management, liaison, documentation & communication skills.
 - Good command over English, Hindi and regional language;
- V. **Other requirement(s)** - Preference will be given to local candidates with good, excellent academic record & experience in relevant field.
- VI. **Age:** Maximum 45 yrs (as on 01.06.2023)

- VII. **Honorarium:** Rs. 36000 + Rs. 2500/- (Establishment)+ Rs. 2,000/- (TA/DA) + 500/- (Mobile and Communication Charges) per month. This will remain fixed for the period of three years.
- VIII. The honorarium shall be paid by the concerned SPMG/SMCG directly to the DPOs bank account. Funds will be provided by NMCG for the purpose;
- IX. **Reporting:** the DPO shall report to the DGC. Monthly performance report of the DPOs should be uploaded on the DGC portal.
- X. **Selection Procedure:** The notice for recruitment should be given wide publicity, both in print media and digital. Eligible Candidates (after screening the applications) will be called for personal interview. The composition of the Committee for conducting interview may be decided by the Chairperson, DGC. However, there will be one representative from NMCG.
- XI. **On-boarding Procedure:** A formal communication letter should be sent to the existing/newly recruited DPO by the DGC.